

THE VILLAS AT HUNTERS CREEK PARKING RULES

Contributors: Parking Committee and HOA Board

Rules

1. Everyone is encouraged to park in their garage or on their driveway
 - a. No parallel parking on driveways
 - b. No regular parking on driveways if vehicle obstructs any part of street
2. No parking on any side streets as they are designated as fire lanes by the City of Edmond
3. No parking of any vehicle on the main streets
4. No parking on empty lots or grass
5. No parking overnight in the clubhouse parking
6. Designated overflow parking is provided for short term resident and/or guest parking only
 - a. In areas with parking spaces indicated by striping, vehicles may only be parked in those spaces
 - b. In overflow parking areas without striping, residents and guests are encouraged to be considerate of others when parking
 - i. Leave adequate space for other vehicles
 - ii. Park perpendicular, not parallel
7. Use of the overflow parking by a resident or resident's guest is limited to no more than ten (10) consecutive days
 - a. This 10-day limit extends the period of three (3) consecutive days as described in Article 7, Section 13 of the Declaration of Covenants, Conditions and Restrictions
 - b. Residents and guests are prohibited from repeated parking of vehicle(s), even if less than 10 consecutive days and/or nights
 - c. Residents will not be allowed to move a vehicle from one space to another as an attempt to comply with the 10-day limit

Penalty

1. When a resident is found in violation, they will be given two notices:
 - a. First notice will be a letter on the windshield of their vehicle stating they are being notified of the violation and to move their vehicle to an acceptable location within three (3) days
 - i. The notice packet will include the letter (date of notification, resident name, and vehicle tag number), copy of the Parking Rules, and Request Form for Temporary Extended Parking
 - b. Following three days, a second notice will be issued as a registered letter to the vehicle owner's residence (along with a copy of the letter placed on the windshield of their vehicle) stating they are being notified a second time of the violation and to move their vehicle to an acceptable location within three days of receipt of the registered letter and that failure to do so will result in the vehicle being towed at the owner's expense
 - i. The notice packet will include the letter (date of notification, resident name, and vehicle tag number), copy of the Parking Rules, and Request Form for Temporary Extended Parking
2. Following the second set of three days, the vehicle will be towed at the resident's expense

The Villas at Hunters Creek
Declaration of Covenants, Conditions and Restrictions
Vehicle Restrictions

Article 7, Section 13 of the Declaration of Covenants, Conditions and Restrictions:

13. Vehicle Restrictions. No trailer, camper including a camper shell on a pickup truck or other vehicle, mobile home, commercial vehicle, truck (other than standard-size pickup truck), vehicle in the process of being repaired or otherwise being presently inoperable, boat or similar equipment shall be permitted to remain upon any area within The Villas at Hunter's Creek except within a completely enclosed garage, other than temporarily. For purposes of this restriction "temporarily" means a period less than 6 hours. Commercial vehicles shall not include sedans or standard size pickup trucks which are used both for business and personal use, provided that any signs or marking of a commercial nature on such vehicles shall be unobtrusive and inoffensive as determined by the Association. No noisy, off-road or unlicensed motor vehicles shall be maintained or operated in The Villas at Hunter's Creek. No overnight parking of any vehicle on the street is permitted. Provided, however, that vehicles may be parked in the over-flow parking area by residents or guests of residents and for a period of up to three (3) days. It being the intent that such overflow parking shall only be used to accommodate temporary needs of residents and guests. Use of the overflow parking by a resident or resident's guest for a period of more than three (3) consecutive days or habitual use by a resident or guest is prohibited. The Board may adopt such rules and regulations as deemed necessary in regard to use of the overflow parking area.



VEHICLE PARKING NON-COMPLIANCE NOTIFICATION

Date of 1st Notification: _____
Vehicle Make & Model: _____
Tag Number: _____
Resident Name: _____

Dear Resident or Guest,

The HOA Board makes every effort to enforce the Bylaws, the Declaration of Covenants, Conditions and Restrictions, and established Rules in a manner that protects the interests of each resident and ensures our neighborhood remains a pleasant and desirable place to live. In this endeavor, we occasionally find ourselves communicating with our residents to remind them of the rules and to request compliance when necessary.

This letter is to notify you that your vehicle has been parked in an overflow parking area for more than 10 consecutive days or repeatedly parked over an extended period of time. Please be aware the Villas at Hunters Creek Parking Rules restrict parking in overflow areas to not more than 10 consecutive days and prohibits habitual use of the parking area. The rules are included with this letter for your information.

Please accept this letter as a notification of the parking rules and the **first** request for your compliance. We are asking that you please move your vehicle to an acceptable location within three (3) days following the date of this letter or submit a request for temporary extended parking. A request form is included with this letter.

We will follow up on this situation following the three-day grace period to confirm your cooperation with the parking rules. We want to express our gratitude to you for helping us maintain a wonderful community.

Sincerely,

The Villas at Hunter Creek Homeowners Association Board



VEHICLE PARKING NON-COMPLIANCE NOTIFICATION

Date of 2nd Notification: _____
Vehicle Make & Model: _____
Tag Number: _____
Resident Name: _____

Dear Resident or Guest,

The HOA Board makes every effort to enforce the Bylaws, the Declaration of Covenants, Conditions and Restrictions, and established Rules in a manner that protects the interests of each resident and ensures our neighborhood remains a pleasant and desirable place to live. In this endeavor, we occasionally find ourselves communicating with our residents to remind them of the rules and to request compliance when necessary.

This letter is to notify you that your vehicle has been parked in an overflow parking area for more than 10 consecutive days or repeatedly parked over an extended period of time. Please be aware the Villas at Hunters Creek Parking Rules restrict parking in overflow areas to not more than 10 consecutive days and prohibits habitual use of the parking area. The rules are included with this letter for your information.

Please accept this letter as a notification of the parking rules and the **final** request for your compliance. We are asking that you please move your vehicle to an acceptable location within three (3) days following the date of this letter or submit a request for temporary extended parking. A request form is included with this letter.

We will follow up on this situation following the three-day grace period to confirm your cooperation with the parking rules. We want to warn you that this is the **final** notice of a violation of the parking rules. Should the situation not be resolved within three days following the receipt of this letter the Board will have no alternative but to have your vehicle towed at your expense. While we do not wish to take this action, we must do what is necessary to enforce the rules to ensure the attractiveness of our neighborhood. We want to express our gratitude to you for helping us maintain a wonderful community.

Sincerely,

The Villas at Hunter Creek Homeowners Association Board



REQUEST FOR TEMPORARY EXTENDED PARKING IN OVERFLOW AREA

To be completed by Resident:

Resident Information

Resident Name: _____ Resident Address: _____

Vehicle Information

Vehicle Make: _____ Vehicle Model: _____ Tag Number: _____

Parking Duration Information

Date of Request: _____ Estimated Duration (in days or months) _____

Purpose of extended parking: _____

Parking Location Information

Designated Parking Area: _____ (Enter Designation ID from map)

This Section to be completed by the VHC HOA Board:

Approved: Y N

Approval Date: _____

Reason for Disapproval: _____

